

THE LAW CORNER

CLIENT INTAKE SHEET

Type of legal matter: _____ Date: _____

Referral Source: Bell South YP ___ Triangle YP ___ Talking Phone Book ___

Internet _____ Friend _____

Referral Service _____ Other _____

Client Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Cellular: _____

Facsimile: _____

E-mail: _____

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____

What method of communication does client prefer? _____

FOR OFFICE USE ONLY

County _____ Court/Judge _____

Rate per hour \$ _____ Contingency: _____ Flat Fee: _____

Notes: _____

