SEPARATION AND PROPERTY SETTLEMENT AGREEMENT QUESTIONNAIRE

We will use the information you supply in this Questionnaire to prepare a Separation and Property Settlement Agreement. You should complete this worksheet in as much detail as possible. If you do not have the information needed to complete any part, attempt to obtain such information from your spouse or from other sources.

Once the Separation and Property Settlement Agreement is executed, it becomes binding on both parties and its provisions can only be changed by mutual consent through a written and signed modification. Only in some instances can the court change a provision of the Agreement.

Indicate your preferences and desires and state which terms you consider non-negotiable. Be fair and be reasonable. We will discuss the proposed provisions with you and will negotiate with your spouse, or your spouse's attorney, in the event of controversy. It may become necessary to go to court to defend your interests if a reasonable compromise cannot be reached.

Should any questions or problems arise, please do not hesitate to call at (919) 424-8319 or leave a message. You may also transmit a message or documentation via facsimile at (919) 424-8320. We consider it our pleasure to represent you and look forward to working with you in this matter.

Please be thorough with your answers and do any investigation into figures that is necessary. An incomplete questionnaire makes this process more difficult.

MARITAL DATA

1. Date of Marriage: ______________________________________
2. Place of Marriage: ________________________________
3. Date of Separation: ________________________________
4. Reason for Separation:
   __________________________________________________________________________________________
PERSONAL INFORMATION OF CLIENT

1. Full Name of Client:_________________________________________

2. Home Address:________________________ City__________________
   County ____________, State______________ Zip__________

3. Home Telephone: (_______) ________________________________

4. Email: ________________________________

5. Employer: ________________________________

6. Years Employed:_______ Social Security No.______________

7. Annual Salary? __________

PERSONAL INFORMATION OF SPOUSE

1. Full Name of Spouse:_______________________________________

2. Home Address:__________________________ Town_______________
   County ____________, State______________ Zip__________

3. Home Telephone: (_______) ________________________________

4. Employer: ________________________________

5. Years Employed:_______ Social Security No:__________________

6. Annual Salary? _________________

PROPERTY SETTLEMENT

1. Address of marital home (include county):
   _______________________________________________________
   _______________________________________________________
   Property purchased in ______ by Client_____ Spouse_____
   Property is deeded to Client ____ Spouse ____ both ____
Disposition of Property:

_____ Title and possession to Client

_____ Title and possession to Spouse

_____ Possession only to Client until:

_____ Possession only to Spouse until:

_____ 30 days from date of sale

_____ Other (please specify) _____________________

Property to be sold for $_________________

Estimated mortgage balance is $_______

Property will belong to:

_____ Client

_____ Spouse

_____ Equally shared

Exemption to be claimed by Client _____ Spouse _____

House Related Expenses:

To be paid by Client ______ Spouse ______:

_____ Mortgage payments, including principal and interest

_____ Property taxes & assessments

_____ Insurance costs

_____ Utilities

_____ Maintenance/repair costs

Until:

_____ Date of divorce

_____ 30 days from date of sale

_____ Other (please specify) _____________________

Do you own or Rent Additional Property with Spouse?_________
*I will need a copy of any appraisal or documentation relating to a refinance done in the last 2 years, a copy of the original Settlement Statement, current mortgage balance and any line of credit currently open.

**DIVISION OF PERSONAL PROPERTY:**

Household furnishings, appliances, etc. to be divided as follows:

______ Each spouse keeps what is in his/her possession (Only if you are currently separated)

______ The parties will be entitled to items listed below:

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**SEPARATE PROPERTY:**

“Separate property” means all real and personal property acquired by a spouse before marriage or after the date of separation, or acquired by a spouse by bequest, devise, descent, or gift during the course of the marriage.

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**DIVISION OF MOTOR VEHICLES:**

- There are no jointly titled vehicles
- Each spouse keeps vehicle titled in his/her name

Client will have the following vehicles and car payments will be made by

Client_____ Spouse_____

Year Make Model Name(s) on Title Now

a.______ ____________ _____________ ______________________

b.______ ____________ _____________ ______________________

Spouse will have the following vehicles and car payments will be made by

Client_____ Spouse_____

Client_____ Spouse_____

Client_____ Spouse_____
Year Make Model Name(s) on Title Now

   c.______ ____________ _____________ ______________________
   d.______ ____________ _____________ ______________________

Amount owed on each vehicle is as follows:

Name of Lender Account Number Balance due Monthly

   a.__________________ ________________ $____________ $________
   b.__________________ ________________ $____________ $________
   c.__________________ ________________ $____________ $________
   d.__________________ ________________ $____________ $________

How is your automobile insurance titled:

   __________ Jointly
   __________ Each person has a separate policy

*I will need a copy of all loan documentation, title, lien and current balance due.

DIVISON OF ASSETS

List all stocks, bonds, bank accounts (savings and checking) certificates of deposit, etc.

Please list these assets regardless if you have already agreed to a division. Be specific.

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<th>Type of Asset</th>
<th>Account Number</th>
<th>Name of Bank/Broker</th>
<th>Current Value</th>
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INDIVIDUAL RETIREMENT ACCOUNTS AND OTHER RETIREMENT BENEFITS

CLIENT:

Retirement fund? Yes____; No____ Vested $____________ Provided by Employer____
Pension fund? Yes____; No____ Vested $____________ Provided by Employer____
Profit sharing? Yes____; No____ Vested $____________ Provided by Employer____
Stock purchase? Yes____; No____ Vested $____________ Provided by Employer____
401K Plan? Yes____; No____ Vested $____________ Provided by Employer____
Frequent Flyer Yes____; No____ Vested $____________ Provided by Employer____
Other:__________________________________________
________________________________________________

Any military pension?_____ $___________/month

*I will need a copy of all retirement account statements, 401(k), Stock Plan, Pension and life insurance documentation.

SPOUSE:

Retirement fund? Yes____; No____ Vested $____________ Provided by Employer____
Pension fund? Yes____; No____ Vested $____________ Provided by Employer____
Profit sharing? Yes____; No____ Vested $____________ Provided by Employer____
Stock purchase? Yes____; No____ Vested $____________ Provided by Employer____
401K Plan? Yes____; No____ Vested $____________ Provided by Employer____
Frequent Flyer Yes____; No____ Vested $____________ Provided by Employer____
Other:__________________________________________
________________________________________________

Any military pension?_____ $___________/month

*I will need a copy of all retirement account statements, 401(k), Stock Plan, Pension and life insurance documentation.
DIVISION OF UNSECURED DEBTS:

Please list all debts regardless if they are separate or joint debts as of the date of separation or anticipated date of separation. For each debt, designate whether the debt is held jointly or individually.

<table>
<thead>
<tr>
<th>Name of Lender</th>
<th>Account Number</th>
<th>Balance due</th>
<th>Husband/Wife/Joint</th>
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*I will need the most recent statement or record of all debt.

ALIMONY

We will explain the law applicable to alimony during your consultation. A Waiver of Alimony is usually irrevocable.

1. Do you wish to waive post separation support or alimony? ________

2. If alimony is to be paid, indicate who will pay:
   Husband ________
   Wife ________

3. It is customary to continue existing medical insurance coverage on the spouse until date of divorce. Please indicate who will be responsible for medical expenses not covered by insurance:
   ________ Spouse
   ________ Client

*I will need a copy of your last two years of tax returns, three most recent paystubs and a completed Financial Affidavit.

OTHER CONCERNS